



Mtg Min/Friends of the Church of St John the Baptist, Wateringbury

05 Nov 11

See Distribution

**FRIENDS OF THE CHURCH of ST JOHN THE BAPTIST, WATERINGBURY,  
ANNUAL GENERAL MEETING 05 NOV 11**

1. The Annual General Meeting (AGM) of the Friends of the Church of St John the Baptist, Wateringbury was held at 1100hrs 05 Nov 11 at St John the Baptist Church, Wateringbury.

Present:

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|-----------------------|------------------|
| • President           | Rev Jim Brown    |
| • Chairman            | William English  |
| • Treasurer           | Craig Lighthouse |
| • Church Warden       | Eddie Scarlin    |
| • Comms and PR Tm Ldr | Lucie Barber     |
| • Comms and PR Asst   | Bill Kirkness    |
| • Business Tm Asst    | Chris Awcock     |
| • Membership Tm Ldr   | Steve Wallis     |
| • Membership Tm Asst  | Emily McKay      |
| • Secretary           | Frances English  |

In addition, thirteen Friends (13) were in attendance.

Ser	Record	Action
1.	<p><u>Introduction</u></p> <p>The Chairman made welcomed everyone to the Annual General Meeting for 2011 and introduced the Committee to the Friends and members of the public present.</p>	To Note

2.	<u>Apologies for Absence</u> <ul style="list-style-type: none"> <li>• Vice Chairman Martina Rodrigues-Taylor</li> <li>• Business Tm Ldr Chris Clark</li> </ul>	To Note
3.	<u>Declaration of Interest</u> <ul style="list-style-type: none"> <li>• Nil.</li> </ul>	To Note
4.	<u>Statement of Accounts</u> <ul style="list-style-type: none"> <li>• The Treasurer gave the statement of accounts which had been inspected on . (Please see attachment).</li> <li>• Gift Aid will be pursued this coming year.</li> <li>• It was proposed and agreed that the accounts should be adopted. (proposer Mr Ted Bates, Seconder Mrs Elizabeth English).</li> <li>• The Chairman thanked the Treasurer for his hard work in maintaining the accounts.</li> </ul>	To Note
5.	<u>Membership Update</u> <ul style="list-style-type: none"> <li>• The Membership Ldr announced there are currently 106 Friends with a total revenue of £2527.00</li> <li>• The Chairman thanked the Membership Tm for their work tremendous over the last year.</li> </ul>	To Note

6.	<p><u>Business Update</u></p> <ul style="list-style-type: none"> <li>• The Business Tm Asst announced we currently have 27 businesses as supporting Friends with a total revenue of £540.</li> <li>• The Chairman thanked the Business Tm for their tremendous work over the last year.</li> </ul>	To Note
7.	<p><u>Comms and PR Update</u></p> <ul style="list-style-type: none"> <li>• The Comms and PR Ldr informed the meeting that Comms and PR has taken the form of: <ul style="list-style-type: none"> <li>○ Website</li> <li>○ Friends email</li> <li>○ Facebook</li> <li>○ Fliers for the launch</li> <li>○ Posters</li> <li>○ Banners</li> <li>○ Newspapers</li> <li>○ Radio</li> <li>○ Letters</li> </ul> </li> <li>• The Chairman thanked the Comms and PR Tm for the work it has done over the last year, reaching out to the village, Friends and the wider community.</li> <li>• The Chairman thanked Nicky Strong (Comms and PR Tm assist) who recently stepped down from the FOWC Committee for her contribution over the last year. She will be very much missed, but the Chairman accepts her kind offer of helping FOWC when required.</li> </ul>	To Note

8.	<p><u>Election of Committee Members</u></p> <ul style="list-style-type: none"> <li>All current committee members were voted to remain on the committee (proposed by Mr Ian Betts, seconded by Mrs Jane Bates):</li> </ul> <p>William English  Martina Rodrigues-Taylor  Craig Lighthouse  Eddie Scarlin  Frances English  Lucie Barber  Bill Kirkness  Chris Clark  Chris Awcock  Steve Wallis  Emily McKay</p> <ul style="list-style-type: none"> <li>Mr Terry Bird, was nominated by the Chairman and seconded by the Secretary to sit on the Committee. Voted on, the Committee welcome Mr Terry Bird and very much look forward to working with him.</li> </ul>	To Note
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9.	<p><u>Constitution Update</u></p> <ul style="list-style-type: none"> <li>• The Chairman informed the meeting that the Friends was in contact with the Charity Commission seeking guidance on whether or not to become a 'Registered Charity'. Currently, the Friends is a small charity and our Constitution fits that of a small charity.</li> <li>• The Charity Commission has informed the Friends that if it has an annual income of over £5000 on a regular basis, it would need to register.</li> <li>• As this is our first year, it was considered that our second year should be one of consolidation. Over the years it will become clearer whether or not we will maintain such an annual income and determine whether and when we become a Registered Charity.</li> </ul> <p>The Chairman thanked Mr Ted Bates for his words of encouragement regarding charity registration.</p>	To Note
10.	<p><u>AOB</u></p> <p>There was no other business.</p> <p>Meeting Closed.</p>	

*Signed on Computer*

William English  
Chairman  
Friends of the Church of St John the Baptist, Wateringbury,

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Distribution:

Action:

President Rev Jim Brown

**Central Group**

Vice Chairman	Martina Taylor
Treasurer	Craig Lighthead
Church Warden	Eddie Scarlin
Secretary	Frances English

**Comms and PR Group**

Comms and PR Tm Ldr	Lucie Barber
Comms and PR Asst	TBC
Comms and PR Asst	Bill Kirkness

**Membership and Businesses Group**

Membership Tm Ldr	Steve Wallis
Membership Asst	Emily McKay
Business Tm Ldr	Chris Clark
Business Asst	Chris Awcock

Information:

Hon Curate  
Churchwarden  
Artist  
Vice Chairman PCC  
Treasurer PCC  
Secretary PCC

Vice Chairman East Malling  
'Friends'  
Resident/Business Man  
– 3<sup>rd</sup> Party Advice

Annual Events Support  
Annual Events Support  
Annual Events Support

Manor Farm

Rev Alan Searle  
Patricia Berry  
Elizabeth Harbour  
Barry Fisher  
Ian Betts  
Sheena Stewart – For distr to PCC  
Committee

Canon Derek Carpenter

Terry Bird

Caroline Harvey  
Karon Bibby  
Brenda Clarke

Mr and Mrs Mark English