



Mtg Min/Friends of the Church of St John the Baptist, Wateringbury

14 May11

See Distribution

**FRIENDS OF THE CHURCH of ST JOHN THE BAPTIST, WATERINGBURY,
MEETING 14 MAY 11**

1. The Friends of the Church of St John the Baptist, Wateringbury was held at 1100 AM, Sat 14 May 11 at Manor Farm, Wateringbury.

Present:

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| • Chairman | William English |
| • Vice Chairman | Martina Taylor |
| • Treasurer | Craig Lighthouse |
| • Churchwarden | Eddie Scarlin |
| • Comms and PR Tm Ldr | Lucie Barber |
| • Membership Asst | Emily McKay |
| • Business Tm Ldr | Chris Clark |
| • Business Asst | Chris Awcock |
| • Secretary | Frances English |

In attendance: Web Designer – Nick Power

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1.	<p><u>Apologies for Absence</u></p> <ul style="list-style-type: none"> • Comms and PR Asst Bill Kirkness • Comms and PR Asst Nicky Strong • Membership Tm Ldr Steve Wallis 	To note

2.	<u>Declaration of Interest</u> Nil.	
3.	<u>Minutes of the Last Meetings 16 Apr 11.</u> • 16 Apr 11. Approved.	

4.	<p><u>Matters Arising</u></p> <ul style="list-style-type: none"> The Chairman reviewed the position on the following items with the Committee: The problem of distortion of the website on older computers/browsers was brought up. Nick Power and PR Team to investigate. The Chairman's computer still has a distortion in the funding thermometer. <p>Before end of Apr 11:</p> <ul style="list-style-type: none"> Maintain Flyers in Church, School and Surgery. Church – ok; School and Surgery require more. Banner to displayed outside Church if permitted by PCC. Church Warden and Comms and PR Tm Ldr to liaise. Comms and PR Tm Ldr to look into production of funding thermometer to go outside church. Flyers to be created with a 'red – have you joined FOWC' for display on request to businesses in the vicinity of the x-rds. Flyers complete and issued to Business Tm Ldr for further action. A3 banner to be designed and printed to appear in different parts of the village. Comms and PR Tm Ldr – in progress. Businesses to be requested to display FOWC flyer in window. Business Tm Ldr – in progress. <p>By 14 May 11 Comms and PR Tm to:</p> <ul style="list-style-type: none"> have debated options for linking FOWC to Face Book and Twitter. Comms and PR Tm Ldr advised Face Book be the first phase – matter in progress. 	<p>Comms and PR Tm Ldr</p> <p>Secretary</p> <p>Church Warden and Comms and PR Tm Ldr</p> <p>Business Tm Ldr</p> <p>Comms and PR Tm Ldr</p> <p>Business Tm Ldr</p> <p>Comms and PR Tm Ldr</p>
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5.	<p><u>Financial Update and Business Plan</u></p> <p>The Treasurer provided the following statement:</p> <ul style="list-style-type: none"> • <u>Financial Statement</u>. As at date: Income = £2,877.00 Expenditure = £858.89 Balance = £2,018.11 • <u>Gift Aid</u>. Treasurer chasing Bank. • <u>Business Plan</u>. Against our business plan – require further member: Household and Business Support. <p>The Chairman congratulated the Committee on achieving over £2000 in balance to date. He suggested that achieving £5k might be possible if the fund raising from planned events – Hog Roast and Auction went well. He asked Members to put membership and business support at the core of the project success. He asked Members to make every effort to encourage further membership and support.</p>	<p>To Note</p> <p>All</p>
6.	<p><u>Comms and PR Update</u></p> <ul style="list-style-type: none"> • Nil to add to update at serial 4. 	<p>Comms and PR Tm</p>
7.	<p><u>Businesses Update</u></p> <ul style="list-style-type: none"> • The Business Tm Ldr informed the Committee that to date 25 businesses had offered support to FOWC. 	<p>To Note</p>
8.	<p><u>Membership Update</u></p> <ul style="list-style-type: none"> • The Membership Tm Asst (Emily McKay) informed of over 80 Household Memberships received to date. 	<p>To Note</p>

9.	<p><u>Summer Event – Hog Roast</u></p> <ul style="list-style-type: none"> • The Chairman declared the FOWC ‘Hog Roast’ the current Committee Main Effort. As such the meeting focussed the event. The Chairman thanked Members for submitting Event ideas (distr by Sec prior to the meeting). • <u>Concept</u> <ul style="list-style-type: none"> ○ <u>Who</u>: Anyone/Everyone from the community and wider community ○ <u>What</u>: Agricultural/Old fashioned Village Theme – Particular to the FOWC. ○ <u>Where</u>: 2011 in grounds of Wateringbury Primary CofE School. ○ <u>When</u>: 10 Sep – 1200 – 1600 hrs (TBC). ○ <u>Why</u>: Raise funds for FOWC in support of the aim (see FOWC Constitution). • <u>Lead within the Committee</u>: Business and Events Tm Ldr and Asst. Remainder of Committee in support. • <u>Identified Activities</u>: Following discussion the Committee paired down the distributed list to the following: <ul style="list-style-type: none"> ○ Fruit and Veg Competition ○ Harvest Produce Stall ○ Guess the Weight of the Vicar ○ Baking Competition ○ Tea/Cakes Stall ○ Face Painting ○ Children’s Races ○ Raffle ○ Cocco Nut Shy ○ Beer Tent ○ Guess how many sweet/bees ○ Apple Bobbing ○ Hunt the FOWC Otter (Mascot) ○ Tug-of-War ○ Morris Dancing ○ May Pole ○ Scarecrow Competition ○ Toss the Bale Competition ○ FOWC Stall ○ PTA Stall (tbc) ○ Hog Roast 	All
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12.	<u>AOB</u> <ul style="list-style-type: none">• The Treasurer suggested that FOWC request a table at the village fete on 18 Jun – opportunity to advertise the Hog Roast and seek additional membership.• Comms and PR Tm Ldr said that this would be an ideal opportunity to show the fund raising thermometer.• Church Warden mentioned an opportunity to pass out flyers at the forth-coming choral event in the church.	
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13.	<u>Diary and Work Programme. -</u>	
	<p>The Committee agreed that meetings would be held at 1100 hrs except when Members requested otherwise.</p>	
	<ul style="list-style-type: none"> • 04 Jun 11 <ul style="list-style-type: none"> ○ Mtg: 1100 hrs Mtg at Manor Farm Planning for Summer Event • 18 Jun 11 <ul style="list-style-type: none"> ○ Village Fete: Possible FOWC table. • 02 Jul 11 <ul style="list-style-type: none"> ○ Mtg: 1100 hrs Mtg at Manor Farm Planning for Summer Event • 16 Jul 11 <ul style="list-style-type: none"> ○ Mtg: 1100 hrs Mtg at Manor Farm Planning for Summer Event • 03 Sep 11 <ul style="list-style-type: none"> ○ Mtg: 1100 hrs Mtg at Manor Farm Planning for Summer Event • 10 Sep 11 <ul style="list-style-type: none"> ○ 1200 – 1600 hrs Summer Event • 15 Oct 11 <ul style="list-style-type: none"> ○ Mtg: 1100 hrs Mtg at Manor Farm Lessons from Summer Event • 12 Nov 11 <ul style="list-style-type: none"> ○ Mtg: 1100 hrs Mtg at Church – AGM ????????(not yet discussed but required). • 09 Dec 11 (Fri) <ul style="list-style-type: none"> ○ 2000 for 2030 hrs for Party, Wateringbury Hotel 	

14.	<u>Next Meeting</u> <ul style="list-style-type: none">• 04 Jun 11<ul style="list-style-type: none">○ Mtg: 1100 hrs Mtg at Manor Farm Planning for Summer Event	All
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Signed on Computer

WILLIAM ENGLISH

Chairman

Friends of the Church of St John the Baptist, Wateringbury,

Tel: 01622 812471

Email: williamenglish62@hotmail.com

Distribution:

Action:

President Rev Jim Brown

Central Group

Vice Chairman Martina Taylor
Treasurer Craig Lighthouse
Church Warden Eddie Scarlin
Secretary Frances English

Comms and PR Group

Comms and PR Tm Ldr Lucie Barber
Comms and PR Asst Nicky Strong
Comms and PR Asst Bill Kirkness

Membership and Businesses Group

Membership Tm Ldr Steve Wallis
Membership Asst Emily McKay

Business Tm Ldr Chris Clark
Business Asst Chris Awcock

Information:

Hon Curate Rev Alan Searle
Churchwarden Patricia Berry
Artist Elizabeth Harbour
Vice Chairman PCC Barry Fisher
Treasurer PCC Ian Betts
Secretary PCC Sheena Stewart – For distr to PCC
Committee

Vice Chairman East Malling
'Friends' Canon Derek Carpenter

Resident/Business Man Terry Bird
– 3rd Party Advice

Annual Events Support Caroline Harvey
Annual Events Support Karon Bibby
Annual Events Support Brenda Clarke

Manor Farm Mr and Mrs Mark English